

WHAT IS REQUIRED?

1. Notice of Intent to Homeschool

2. Written Education Plan:

A. Philosophy of Education

B. Three Broad Annual Goals for:

- Language Arts
- Social Studies
- Math
- Science

C. Method of Assessment

- Portfolio of Work
- Standardized Tests

D. Services Requested.

3. Annual Progress Report

One of (A) or (B):

A. Portfolio of Work

- Periodic Log;
- Summative Record; and/or
- Samples of Work

B. Standardized Test Results

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ADDITIONAL INFORMATION

Visit www.shbe.info/getting-started to find additional information on learning styles and educational methods. You will also find guidance and templates to help you file your paperwork.



Saskatchewan Home Based Educators

HOW TO FILE

Like filing taxes, you need to file paperwork to comply with the laws of the province of Saskatchewan. Paperwork is filed with the school division.

SHBE

Saskatchewan Home Based Educators provides templates to assist homeschoolers to meet legal requirements.



1. NOTICE OF INTENT

The Notice of Intent is a simple provincial form that lists the names of the parents and children in the Home-Based Education Plan.

2. WRITTEN EDUCATION PLAN

The written education plan needs to be specific for each child. It includes the philosophy of education, three broad annual goals for each subject, method of assessment, and services requested.

A. PHILOSOPHY OF EDUCATION

This outlines a positive reason for and general approach to homeschooling.

B. BROAD ANNUAL GOALS

The core subjects are Language Arts, Math, Science and Social Studies. You may choose to teach additional subjects such as religion, music or health, but do not need to file paperwork regarding those subjects.

For each core subject, select three broad annual goals that are achievable, since they need to be referenced in your annual progress report. You may base them on outcomes from a curriculum or write your own goals.



C. METHOD OF ASSESSMENT

You can select Standardized Achievement Testing or a Portfolio of Work. If Standardized Achievement Tests are chosen, it must be specified whether they will be supplied and administered by the school division or the home based educator. SHBE recommends Portfolio of Work.

D. SERVICES REQUESTED

School Divisions are required to provide driver training and learning assessments upon request. Other services such as band or sports may be offered at the discretion of the school division.

3. ANNUAL PROGRESS REPORT

The method of assessment chosen will determine the format of the Annual Progress Report.

A. PORTFOLIO OF WORK

The Portfolio of Work consists of a periodic log plus a summative record or samples of work, or both:

- The **Periodic Log** is a monthly highlight.
- **Summative Records** are an assessment of progress toward broad annual goals.
 - School divisions' outcomes-based reporting uses phrases such as "having difficulty", "progressing as expected", "meeting objectives", "achieved mastery", or "proficiency not demonstrated".
- **Samples of Work**, if provided, should be marked to indicate the broad annual goal to which each relates.

B. STANDARDIZED TESTS

If Standardized Achievement Tests were chosen as the method of assessment, the Annual Progress Report is the interpreted test results.



KEY DATES

August 15:

File Notice of Intent & Written Education Plan

February:

Attend SHBE Convention

June 15:

File Annual Progress Report

These dates are specified by the Ministry of Education, but School divisions may set different dates for filing.

ABOUT SHBE

Saskatchewan Home Based Educators (SHBE) is the official voice of home-based educators in Saskatchewan. Working with relevant organizations, SHBE Assists in creating a positive social and political environment for home-based education in Saskatchewan. SHBE organizes and develops social, supportive and instructional events for its members.